

City of Highland Cemetery Board of Managers
Meeting Minutes
Wednesday, October 25, 2023

At 4:00 p.m. Cliff Couch called the meeting to order at the Korte Recreation Center Conference Room.

Roll Call: The following members were present: Cliff Couch, Ben Eberwein, and Susan Martz. Also present were Brad Koehnemann, Cemetery Supervisor, and Mark Rosen, Director Parks and Recreation.

July 26, 2023 Minutes: Cliff Couch motioned to approve the minutes and Ben Eberwein seconded. Motion passed.

Public Forum: In response to the recent grave maintenance letters, Bill Davidson explained to the board that he is willing to maintain the decor on his parents' grave, located in block 20, and requested permission to do so. The board approved his request.

New Business: The recently sent letters regarding appropriate grave maintenance were met with positive feedback.

Meeting dates for 2024 are January 31, April 24, July 31, and October 30.

Brad Koehnemann reported that the new pavement work is still in process and that the project may require more funds to complete. The current budget is \$30,000.00. Eberwein motioned to increase the budget to \$33,000.00 and Couch seconded. Roll was called and the motion passed.

Reports: Reanna Orren will present the financial report in January.

Koehnemann reported that we have a total of 46 total burials YTD with 22 cremations.

The cemetery also has 30 graves remaining in Block 20.

Abacus Survey Co. from Breese, IL will be marking the 136 lots in Block 21. We are waiting on a quote.

Adjournment: At 4:50 p.m. Eberwein motioned to adjourn and Couch seconded. Motion passed.

Next Meeting Date: Wednesday, January 31, 2023 at 4:00 p.m.

